

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
October 12, 2016**

This meeting was advertised in the Hunterdon County Democrat, notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandrianj.gov) as required by the Open Public Meetings Act.

Meeting Called to order at 7:44 PM.

ROLL CALL:

Present: Comm. Garay, Comm. Abraham, Mayor Pfefferle, Attorney Dragan

Absent: None

FLAG SALUTE:

BOARD OF EDUCATION PRESENTATION ON THE PROPOSED SCHOOL MERGER:

Superintendent Matthew Jennings was present and gave a brief summary on the school referendum that is being proposed for the merger of Lester D. Wilson and Alexandria Middle School.

COMMITTEE REPORTS:

- **ENVIRONMENTAL COMMISSION REPORT:**

Member Jackie Freedman discussed the Environmental Commission's concern about not being able to have a Facebook Page and reaching out to members of the community. There is a Facebook page for CAP "Citizens against the Pipeline" and they have a Facebook Page to get the word out on the pipeline. Chair Jay Arancio is excited about having a full commission. A lot of planning and goals are being set.

- **FARMLAND/OPEN SPACE:**

Chair Fritsche was present and updated the Township Committee on the following:

- 1.) Case Property- has been green lighted at the State level.
- 2.) Zander Property- property has closed.
- 3.) Greffe Property- received a letter to accept or deny the offer. The Greffe's indicated to Chair Fritsche that they will be accepting the offer.
- 4.) Wilson Property- property has been appraised but no certified value has been determined.
- 5.) Kluber Property- the survey is being completed. The County made an error and a cost share resolution needs to be brought to the Freeholders for reimbursement.
- 6.) Diocese Property- Chair Fritsche asked if the Township will do an auction on the property and that no hunting signs need to be posted.
- 7.) Ortho Property- approved at the County to be cut up in 4 pieces. Property owner needs to return to the Township Planning Board.

Chair Fritsche noted that in the Ordinance that established the Farmland/Open Space Commission it states that the Commission is supposed to report to the Planning Board. Chair Fritsche asked if the Township Committee would like the Commission to report to the Planning Board and is a census needed by the Planning Board to preserve a piece of property? Township Attorney Dragan will research the Ordinance more.

- **PARK & RECREATION REPORT:**

Co-Chair Andrew Neibuhr was present and noted that former Chair Tufaro has moved to Milford and has stepped down. The Park/Rec Commission met last night. Several scout projects were approved including pavers to designate the walking trail distance, dog cleaning dispenser stations, family fun run and a mini-community day. The Commission will meet with DPW Foreman Glenn Griffith to discuss the pedestrian bridge and the Commission is in favor of an overnight parking ordinance for the park.

- **ROAD CHAIRMAN'S REPORT:**

Road Chair Garay read the following report prepared by DPW Foreman Griffith:

Park maintenance:

- a) Grass mowing
- b) Weed whacking
- c) Garbage / recycling
- d) Aerated the 4 soccer fields. Field # 1 and #2 were done twice

Roadside mowing:

- a) Working on the last round for the season.
- b) This year our program for roadside mowing will be 2 to 3 rounds depending on conditions and time

Traffic line striping 4" yellow line-Roads that were striped:

- a) Rick Rd. (portion) from Rt. 519 to Hemingway
- b) Woolf Rd. (entire length)
- c) Hog Hollow Rd. (entire length)
- d) Kappus Rd. (entire length)

Gravel road maintenance ongoing

Tree maintenance-storm damage:

- a) Rick Rd., Sweet Hollow Rd., Schick Rd. and Goritz Rd.

Site Work on the D.P.W. garage:

- a) New septic tank that was installed in the past had a couple cracks in it. Manufacturer replaced the tank at "no charge"
- b) Hooked up the septic lines to our existing field and passed inspection from Hunterdon County Health Dept.
- c) Started the soil work around the building
- d) Installed underground drainage pipe for the Gutters and down spouts

Equipment maintenance is ongoing

PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:

Resident Jim Kiernan expressed concern as to why the school referendum is scheduled for December 13th instead of Election Day. Mr. Kiernan is opposed to the referendum and would like to see the taxpayers get a better tax savings after the annual debt service is paid. Mr. Kiernan hasn't received any mailings or calls about the referendum contrary to what the School Board has indicated and feels that there are contradictions about the filing deadlines. Mr. Kiernan would like to see consolidation of not just Alexandria Schools but other sending district schools as well. Mr. Kiernan is also concerned that 3 of the 5 classrooms are for a paid preschool and to spend \$8 million is not fiscally responsible. Representatives from the School Board indicated that the deadline was missed for filing the paperwork and that is the reason why the referendum question was not on the ballot for Election Day. Mayor Pfefferle indicated that he has had discussions with Milford Boro about school consolidation and with the State. There are a lot of steps that need to be met.

Resident Andrew Neibuhr questioned the graph provided by the School Board and the projected cost savings. Mr. Neibuhr would like to see cost savings on the graph and would like transparency in the operating costs. The School Board will redraft the graph showing the operating costs. Mr. Neibuhr addressed concerns about the drop off for students out front and that should be reconstructed.

Resident Bill Fritsche asked if Pre-K carries itself. The School Board indicated that the school needs to have a special education pre-school program. In the past the children would have to be sent out of district. The school wanted to see the children return to the local district but the State says the program needed to be open to all preschool students. The School Board noted that there is sustainability because the cost savings is to let the kids stay in district as opposed to spending tax dollars to send them out of district.

Resident Bill Testa is not happy on how the school committees handled the referendum.

Resident Jackie Freedman feels the school is very important but that a five year window is not a long term plan.

Resident Jim Kiernan followed up his comments by asking what the Township was going to do in recognition for former Park/Rec Chair Mary Jo Tufaro. The Township Committee will be honoring former Park/Rec Chair Tufaro with a proclamation at a future date. Mr. Kiernan also thanked the DPW for their hard work.

NEW BUSINESS:

- **Groendyke Associates**

Representatives from Groendyke were present and gave an overview of the history of the Township's prior insurance policies. Right now, the Township is in its second year of a three year agreement with Statewide Insurance. Statewide Insurance is the most competitive insurance company right now. PACE is looking to be more competitive. There are tons of JIF's but most have minimum premiums that exceed the Township's current policy. The Township Committee asked what can be done to mitigate risks. Groendyke indicated that the Township's loss history has been minimum and substantial savings were incurred in 2012 when the Township switched to Statewide Insurance from Pace. The Township Committee would like to see a market trend for long term budget goals.

- **General Code Proposed Comprehensive Vehicles and Traffic Ordinance**

Township Committee will table to allow more time for review.

- **Resolution 2016-081 Rock Salt Purchase for the 2016/2017 Season**

Comm. Abraham made a motion, seconded by Comm. Garay to approve Resolution 2016-081.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

**RESOLUTION# 2016-081 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY
AWARDING CONTRACT FOR THE PURCHASE OF ROCK SALT FOR THE 2016/2017
SEASON**

WHEREAS, the County of Hunterdon Purchasing Department ("Hunterdon County") requested bids for rock salt to be provided to Hunterdon County and members of the Cooperative Pricing System for Snow and Ice Control Materials Bid No. 2016-14 for the 2016/2017 season; and

WHEREAS, Alexandria Township Clerk Michele Bobrowski communicated Alexandria Township's intention to participate in this joint purchase arrangement to Hunterdon County by letter dated May 23, 2016; and

WHEREAS, the Township Committee of the Township of Alexandria hereby confirms its authorization of the joint agreement with Hunterdon County for the purchase of rock salt in accordance with N.J.S.A. 40A:11-10 and 11 et seq.; and

WHEREAS, Hunterdon County received and reviewed the bids for the rock salt and, at its September 20, 2016 meeting, the Hunterdon County Board of Chosen Freeholders awarded a master contract to Atlantic Salt, Inc. to provide rock salt to Hunterdon County and members of the Cooperative Pricing System for Snow and Ice Control Materials, Bid No. 2016-14 for the 2016/2017 season at a contract price of \$57.25 per ton; and

WHEREAS, Alexandria Township anticipates that the aggregate purchase of rock salt for the 2016/2017 season will exceed the bid threshold of \$17,500; and

WHEREAS, pursuant to N.J.S.A. 5:34-7.11, the governing body is required to award this contract.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The contract for rock salt to be provided to Alexandria Township as part of the Hunterdon County Cooperative Pricing System for Snow and Ice Control Materials, Bid No. 2016-14 for the period from September 1, 2016 to August 31, 2017 is hereby awarded to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852 at the contract price of \$57.25 per ton.
2. Hunterdon County executed the master contract for this product on behalf of participating municipalities.
3. Copies of this Resolution shall be sent to the County of Hunterdon Purchasing Department and to Atlantic Salt, Inc.

- **Resolution 2016-082 To Execute a First Amendment to the MSSDA-Affordable Housing**

Comm. Abraham made a motion, seconded by Comm. Garay to approve Resolution 2016-082.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

R E S O L U T I O N 2016-082 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY-CHANGE ORDER #1-AUTHORIZING PAYMENT FROM THE TOWNSHIP AFFORDABLE HOUSING TRUST FUND THE AMOUNT OF \$5,000.00 TO KATRINA CAMPBELL, ESQ. IN THE ATTORNEY TRUST ACCOUNT OF LAVERY, SELVAGGI, ABROMITIS & COHEN, P.C. FOR JOINT VICINAGE 13 DEFENSE

**COSTS IN THE MATTER OF THE MT. LAUREL DECLARATORY JUDGMENT ACTIONS FILED
IN HUNTERDON, SOMERSET, AND WARREN COUNTIES, STATE OF NEW JERSEY
PURSUANT TO IN RE-ADOPTION OF N.J.A.C 5:96, 221 N.J. 1 (2015) SUPERIOR COURT
OF HUNTERDON, SOMERSET AND WARREN COUNTIES (THE "LITIGATION") NOT TO
EXCEED AMOUNT OF \$6,500.00**

WHEREAS, the Township of Alexandria entered into a Municipal Shared Services Defense Agreement ("MSSDA") with other members of the Vicinage 13 municipal group (the "Vicinage 13 Municipal Group Members") for the purpose as set forth therein, which included retaining common experts in the Declaratory Judgment action that was filed in accordance with In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 221 N.J. 1 (2015) ("Decision"); and

WHEREAS, the Vicinage 13 Municipal Group Members have been asked to execute a First Amendment to the MSSDA (the "First Amendment"), a copy of which is annexed hereto, and to contribute an additional \$5,000.00 for the purposes of, among other things, (i) preparing for and representing the interests of the Vicinage 13 Municipal Group Members in fair share litigation, and (ii) collectively retaining expert witnesses as more fully set forth in the First Amendment; and

WHEREAS, the Township Committee of the Township of Alexandria believes that it is in the best interests of the residents of Alexandria Township to execute the First Amendment and to contribute an additional \$5,000.00 in order to most efficiently defend the interests of the Vicinage 13 Municipal Group Members, including Alexandria Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Alexandria, in the County of Hunterdon, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute the attached First Amendment to the MSSDA, and to forward the executed copy of the First Amendment to John Belardo, Esq., together with a certified copy of this Resolution.
2. The payment of an additional \$5,000.00 from the Alexandria Township Affordable Housing Trust Fund for the purposes set forth in the First Amendment is hereby authorized. The \$5,000.00 payment shall be forwarded to Katrine Campbell, Esq. for deposit in the Attorney Trust Account of Lavery, Selvaggi, Abromitis and Cohen, P.C.

- **Resolution 2016-083 Appointment of Special Counsel-Joseph C. Tauriello, Esq. of Mason, Griffin & Pierson DeSapio vs. Alexandria Township**

Comm. Abraham made a motion, seconded by Comm. Garay to approve Resolution 2016-083.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2016-083 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY APPOINTING SPECIAL COUNSEL FOR THE TOWNSHIP OF
ALEXANDRIA**

WHEREAS, there exists a need for the performance of professional services, specifically special legal services, for the Township of Alexandria in connection with

litigation and issues involving DeSapio Properties #Six, Inc. and Delaware River Tubing, which cannot be handled by the Municipal Attorney, during the period from August 1, 2016 to December 31, 2016; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose within the Township budget; and

WHEREAS, “professional services” are those “rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training” (NJSA 40A:11-2), and the professional services required by the Township are “professional services” as heretofore defined, and are excepted from the public bidding requirement pursuant to NJSA 40A: 11-5; and

NOW THEREFORE, BE IT RESOLVED by the Township of Alexandria as follows:

1. That the Township hereby appoints *Joseph C. Tauriello, Esq. of Mason Griffin and Pierson*, having its address at 101 Poor Farm Road, Princeton, NJ 08540, as Special Counsel for Alexandria Township to provide legal advice and services in connection with litigation and issues involving DeSapio Properties #Six, Inc. and Delaware River Tubing, as such services, or any other services, may be requested or required in that capacity.
2. The Township will pay \$175.00 an hour to Mason Griffin & Pierson for its services and shall enter into a mutually agreeable written compensation agreement reflecting such compensation with Special Counsel within (30) days of the date of this Resolution.
3. That this contract is awarded as a Professional Services contract under the provisions of the Local Public Contracts Law.
4. The Professional shall supply the Township with Federal Affirmative Action Plan Approval or a State Certificate of Employee Information Report within the time period required by NJAC 17:17. The contract shall contain the Mandatory Affirmative Action Language for Professional Service Contracts as required by NJAC 17:27.
5. The Professional shall comply with the requirements of NJSA 19:44A-20.5 and shall provide a written certification that the Professional has not made a

contribution that would bar the award of the contract pursuant to NJSA 19:44A-20.8.

6. A brief notice of the award of a Contract for Legal Services shall be published in the official newspaper as required by law within ten (10) days of this Resolution.

- **Resolution 2016-084 Corrective Action Plan**

Comm. Abraham made a motion, seconded by Comm. Garay to approve Resolution 2016-084.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

**TOWNSHIP OF ALEXANDRIA
RESOLUTION 2016-084
AUDIT CORRECTIVE ACTION PLAN**

WHEREAS, the Alexandria Township Committee is in receipt of the 2015 Report of Audit for the period ending December 31, 2015; and

WHEREAS, the Mayor and Township Committee formally accepted said audit document on September 12, 2016; and

WHEREAS, it is necessary to develop and obtain Mayor and Township Committee approval of an Audit Corrective Action Plan; and

WHEREAS, said plan must be approved and filed within sixty days of formal notice.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Alexandria that the required Audit Corrective Action Plan, having been prepared and submitted by the Chief Financial Officer, is hereby approved and further that said plan document be placed on file and made available for public inspection in the Office of the Township Clerk.

Adopted by the Township Committee on October 12, 2016.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Pfefferle	X			
X		Abraham	X			
	X	Garay	X			

- **Dog Licensing Fees**

Township Committee would like to get a financial forecast from CFO Hart on a long term plan for the dog fund.

- **Ordinance 2016-011 Development Checklists To Be Submitted With Applications For Certain Subdivisions-1st Reading**

Tabled for the November 9, 2016 Township Committee meeting

OLD BUSINESS:

- **Penneast Pipeline**

Environmental Commission Member Jackie Freeman noted that last Saturday there was a big march in Riegelsville. Residents of Pennsylvania are suing the Governor of their State. South Hunterdon High School has registered as an intervenor and a letter went out representing the Mayors that make up the Del Val sending district against the pipeline. Mayor Pfefferle was left out on the letter as an oversight.

ENGINEER'S REPORT:

Mayor Pfefferle read the following report prepared by Township Engineer Robert O'Brien:

1. Garage Site Remediation/LSRP:

10/10/16 – Groundwater sampling event scheduled for 10/12 – Six (6) well samples to be collected plus a sample from DPW indoor sink.

2. Pepe Property Environmental Investigation:

10/10/16 – Specifications for asbestos removal complete. Awaiting confirmation of available budget to prepare bid documents.

3. DPW Pole Building:

10/06/16 – Site visit to review and verify quantities for Pay Application No.2 (Man Doors, Garage Doors, Interior Liner, Plumbing/Electric). Met on site with Glenn & Security Structures. Building is 90% complete.

4. Minor subdivision and major subdivision checklists and the "Table of Performance and Dimensional Regulations"

9/22/16 – Revised checklists per 2012 Ordinance and provided copy to Michele. 09/30/16 – Revised Word version of "Table of Perf and Dim Regulations" provided by Planner Banisch. Provided copy to Michele for Committee review.

BILL LIST:

Township Committee to discuss after Executive Session

APPROVAL OF MINUTES:

August 10, 2016 Township Committee Meeting
September 12, 2016 Budget Meeting
September 12, 2016 Executive Session Meeting
September 14, 2016 Township Committee Meeting
September 14, 2016 Executive Session Meeting
September 14, 2016 Special Township Meeting
September 14, 2016 Special Executive Session Meeting

Comm. Abraham made a motion, seconded by Comm. Garay to approve the above Township Meeting Minutes and Executive Session Meeting Minutes with a change to be made on the September 14, 2016 Township Committee meeting minutes under the Environmental Commission Report pertaining to the Facebook Page.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain:

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

Resident Jim Kiernan asked about the two homes that were recently built on Route 513. The Township Committee noted that the two homes were built by the Hunterdon ARC and they are small group homes. The homes were built with COAH funds that the Township needed to utilize or the State was going to take from the Township. The Township purchased three lots on Route 513 for \$600,000.00. The lots are deed restricted for group homes.

Resident Tim Crouse asked about the additional COAH units that are going to be required of the Township. The Township Committee has an approved COAH plan for its COAH requirements.

CORRESPONDENCE:

- The Del Val Regional High School Fall Clothing Drive is scheduled for:
Friday, October 28th 3:00 -5:00 PM
Saturday, October 29th 9:00-11:00 AM
Monday, October 31st 3:00-5:00 PM
Items being collected are clothing, stuffed animals, toys, bedding, curtains, Towels, pillows, etc.
- The deadline to register to vote is Tuesday, October 18thThe General Election is Tuesday, November 8th. Polls open at 6:00 AM and all voting districts are located at the Alexandria Middle School in the gym. Signs are posted to direct you to the entrance. No electioneering, wearing of shirts of candidates, pins of

candidates, bumper stickers on cars, signs, etc. are permitted within 100' of the polling center.

- The New Jersey Department of Environmental Protection has scheduled a public hearing concerning degraded water supply conditions in counties compromising the Northeast. Hunterdon County is one of those affected counties. The public hearing will be held Oct. 20th at 10:00 AM in the Millburn Free Public Library main auditorium located at 200 Glen Avenue, Millburn, Essex County. A drought watch is currently in place in Hunterdon County.
- The Flemington Food Pantry is holding their 20th Annual Empty Bowl Event on Oct. 14th, 2016 from 11: 00 AM to 3:00 PM. Cost is \$25.00 and includes homemade soup, fresh salad, bread, dessert and beverage. For more information go to flemingtonfoodpantry.org or call (908) 788-5568.
- The NJ DEP's Division of Fish and Wildlife is urging motorists to use caution while driving as deer breeding season approaches.
- NJ's Second Free Fishing Day is Slated for Saturday, October 15th

Comm. Abraham made a motion, seconded by Comm. Garay to move to Executive Session.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

_____ A confidential or excluded matter under Federal or State Law or Court Rule.

_____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.

_____ A matter constituting an unwarranted invasion of an individual's privacy rights.

_____ Collective Bargaining Agreement or negotiation of the Agreement.

 X Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

Mt. Laurel Housing

_____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

 X Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

EMS/Fire Department Coverage

Township Engineer RFP

Delaware River Tubing

Health Benefits

6th Amendment for Kiser

 X Matters falling within the attorney-client privilege.

Hahola Development Paving

Latter House of Glory

Digital Record Scanning

Sterling Brook Farm

NJ Clown Farm

 X Personnel matters involving a specific employee or officer of the Township.
Township Committee Meetings

Township Personnel

Township Attorney

Prosecutor

_____ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.

4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

Comm. Abraham made a motion, seconded by Comm. Garay to return to Public Session.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

MOTIONS FROM EXECUTIVE SESSION:

Comm. Abraham made a motion, seconded by Comm. Garay to approve Resolution 2016-085.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Garay made a motion, seconded by Comm. Abraham to extend the Kiser Contract for one month.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Comm. Garay made a motion, seconded by Comm. Abraham to approve the attached bill list.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Motion Carried

EXECUTIVE SESSION:

The following matters were discussed in Executive Session:

- **EMS/Fire Department Coverage:**

Matter to Stay in Executive Session

- **Mt. Laurel Housing:**

No Update

- **Latter House of Glory:**

The animals have been removed from the backyard. Owner was advised that the church services are to cease. If the church services do continue then the property owners must go before the Board of Adjustment.

- **Digital Record Scanning:**

Two companies have been selected and both companies are coming in this month so that the employees can learn about each program to see what will work best for the Township.

- **Hahola Development Paving:**

No Update

- **Delaware River Tubing:**

Matter to Stay in Executive Session

- **Township Engineer RFP:**

Township Committee interviewed three Engineering Firms. Will reconvene at the November meeting to select one of the candidates.

- **Personnel Matters/Health Benefits:**

Health Benefits-Matter to Stay in Executive Session

Personnel Matters-An employee meeting will be scheduled in the near future.

- **NJ Clown Farm:**

Three violations were mailed to the property owner. Zoning Officer Mullin will continue to issue violations to the property owner as long as the business continues to operate.

- **Sterling Brook Farm:**

The property owner contacted Zoning Officer Mullin and will reach out to the County Ag Board to become a certified farm. Township Committee will ask the Planning Board to draft a resolution for special events on farms.

- **Township Attorney:**

Matter to Stay in Executive Session

- **Prosecutor:**

Holland Township chose a different prosecutor than Alexandria Township and Frenchtown Boro. The joint agreement reads that there can be more than one prosecutor. Each town has to approve the prosecutor for each town by Resolution.

- **Kiser:**

Township Engineer O'Brien did an inspection and wants to increase the performance guarantee. Figures from the CFO reflecting monies remaining in escrow don't match the performance agreement. Will extend until the November meeting and ask the CFO to follow up.

MOTION TO ADJOURN

Comm. Abraham made a motion, seconded by Comm. Garay to adjourn.

Roll Call: Aye: Garay, Abraham, Pfefferle

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 10:58 PM.

Respectfully Submitted:

Michele Bobrowski, RMC

Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of October 12, 2016 and certify that said Minutes were approved unanimously by the Township Committee on the 9th day of November 2016.

R. Christian Pfefferle, Mayor

Dated: _____